

UNESCO's Network on Education Quality Monitoring in Asia-Pacific (NEQMAP)

STEERING GROUP Terms of Reference (TOR)

The NEQMAP Steering Group shall consist of from five to seven (5-7) individuals, from across the various sub-regions of the Asia-Pacific (including Central Asia, Northeast Asia, Southeast Asia, South and West Asia and the Pacific). The Steering Group should be made up of recognized experts in the area of educational quality, with experience in one or more of the following: i) leading international/regional/national assessment programmes, ii) developing, reviewing and implementing curricula, and iii) teacher training and pedagogy.

Steering Group membership is open to NEQMAP members (associate members are *not* eligible) who meet the abovementioned criteria. The NEQMAP Secretariat will issue calls for applications as necessary. The NEQMAP Secretariat will nominate Steering Group candidates to all network members for endorsement. Approved Steering Group members are expected to serve on a voluntary basis for a minimum term of two years. SG members may request to extend their membership following their term. A rotational system will be applied in order to allow for new members to join the Steering Group and for others to “retire” or “rotate off”.

Roles and responsibilities:

The Steering Group will meet annually to provide support and advice on the relevance, impact, direction and activities of the network. The Steering Group members play a crucial role in the governance of NEQMAP, including:

1. Reviewing/approving new members

The Steering Group will review the application documents for potential NEQMAP members, as per the criteria specified for the network membership.

2. Supporting and contributing to NEQMAP activities

The Steering Group will provide guidance, technical advice and support in planning and implementing the network activities/events under each area; namely, capacity development, research and knowledge sharing. In particular, the Steering Group will:

- a. Provide guidance/support in selecting relevant topics and mobilizing expert(s) for the regional/sub-regional/national capacity development workshops;

- b. Provide guidance/support in selecting research study topics, mobilizing expert(s) to undertake or supervise the research, identifying peer reviewer (s) and reviewing research framework/tools;
- c. Encourage members or non-member institutions to submit contributions to the NEQMAP knowledge portal and newsletter;
- d. Support the organization of the NEQMAP annual meeting by facilitating or moderating relevant sessions;
- e. Support and contribute to NEQMAP communication and advocacy by sharing NEQMAP information through various platforms including conferences, meetings, workshops, articles, newsletters, blog posts, etc.;
- f. Guide and advise upon other activities and suggestions by the Secretariat, including, but not limited to, resource mobilization, public relations, partnerships with other networks and initiatives, etc.; and
- g. Promote NEQMAP membership, participation in the network and its activities in their area of influence in their sub-regions.

Governance Structure:

